



## FACULTY NEWSLETTER



From the  
Dean of Academic Services  
and the  
Dean of Technical/Occupational Services

October 28, 1991

Vol. 2, No. 3

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**CONGRATULATIONS!!**  
**TO LYDA BLACK**



**NORTHPORT  
CITIZEN  
OF THE YEAR**

### ACA CONVENTION NEWS

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The Chancellor has announced that despite the Governor's declared six per cent proration, the ACA conference will be held this year as scheduled. After consultation with the leadership of ACA, Dr. Gainous determined that the cost associated with canceling the conference would be too great to the Association.

Nonetheless, the Chancellor and the ACA leadership agreed to delete those convention functions which could be construed to be inconsistent with the imposed proration. Canceled activities include the Alumni Hall of Honor Banquet. Instead, the recognition of outstanding alumnae will take place during the 11:00 a.m. general session on Tuesday, November 26.



### Shelton State and the ACA Convention

The six cent proration of the state appropriation to Shelton State has forced removal of most of the travel funds from the regular budget of the College. Enough funds were set aside in the Perkins Act, however, to pay the thirty-five dollar (\$35.00) registration fee for those faculty who wish to attend the ACA convention.

If you want to attend the ACA convention and have your registration paid for by the College, you must let either Dean Howington or Dean Kynard know by November 8th.

There are no funds to pay mileage for travel in individual cars or to pay for overnight hotel bills. Faculty who choose to travel in their own vehicles and/or stay overnight in Birmingham will have to handle those costs themselves.

On the other hand, the College will provide transportation to and from the convention on the new deluxe Shelton State activity bus. This bus will make one round trip to Birmingham each day of the convention. Please let Dean Howington or Dean Kynard know if you want to ride the bus.

### NEW EMPLOYEES ON SHELTON STATE STAFF

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**John Speights** has been named as instructor of diesel mechanics. He is replacing Ray Mills who is retiring. John comes to Tuscaloosa from Montgomery. He holds B.S. and M.A. degrees from Auburn University. In addition, John has a number of years experience in diesel mechanics, welding, and machine shop technology.

**Jim Brown** has joined the Shelton State support staff as an electronics technician for the telecommunication system of the college. Jim's office will be located on the Fifteenth Street Campus. The position which Jim holds is funded by our Title III grant. Jim will be responsible for



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New Employees (cont.)

the maintenance of the telecommunications system.

Philip Coleman also has joined the staff of the college in a part-time position funded by Title III. Philip will work with all departments at the college to develop video tapes of each program. You may recognize Philip as a newscaster and weekend anchor for Channel 33, WCFT television.

Philip and Lucy Kubiszyn will be contacting you soon regarding this potentially outstanding opportunity. If you have questions, please contact our Title III Coordinator Rick Rogers at extension 2472.

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**JOYCE JOLLY AT THE FOLGER**

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Joyce Jolly recently received a grant from the National Endowment of the Humanities to attend a workshop at the Folger Shakespeare Library in Washington, D.C. The workshop was scheduled for October 4th and 5th. The theme of the workshop was "Court and Culture During the Reign of Elizabeth I: The Last Decade." Seven seminars on the workshop them were presented by scholars from prestigious British and American universities.

Congratulations to Joyce for being selected to participate in this outstanding activity.

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**SHELTON REACHES UNITED WAY GOAL**

**THANK YOU  
LYDA BLACK AND JUDY AUSTIN!**

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**READABILITY ANALYSIS  
OF NEW TEXTBOOKS**

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Fran Turner has offered to do a readability of analysis of new textbooks being considered by members of the faculty. Or, she

will show you how to do the readability analysis yourself using the computer program housed in the Success Center on both campuses.



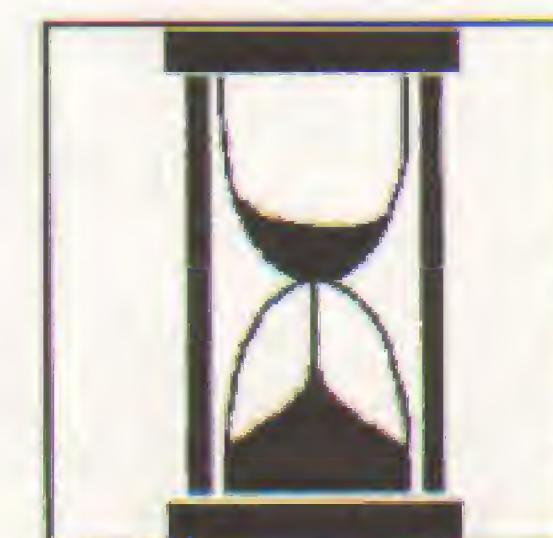
Readability calculations should be done for all new textbooks, and the results of those calculations should be given to either Dean Howington or Dean Kynard.

If you wish to take advantage of Fran's very generous offer to assist in this, please contact her at extension 2207.

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**NEW HOURS ESTABLISHED  
FOR SKYLAND COPY CENTER**

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Concerns for security and strictures of proration have combined to force the reduction of hours when the Copy Center on the Skyland Campus will be open.



The new hours are 7:30 a.m. to 4:30 p.m., Monday thru Friday. During these hours, students who are employed in the Copy Center will be directly under the supervision of Ms. Sullivan.

Other steps to increase security have either already been taken or will be taken in the near future. These include installation of locked cabinets, extension of the walls, new locks on the doors, and shrink-wrapping of exam copies.



Faculty who teach at night and who can not otherwise get their material to be copied to the Copy Center during the time when it is open should give that material to Dr. Bruce Bizzoco. He will make arrangements to have the material copied and returned to you. Likewise, the administrator

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New Copy Center Hours (cont.)

on duty each night can carry out that responsibility. Please remember that the night administrator on duty can be contacted through the college switchboard.

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**ASSET APPEAL PROCEDURE  
ESTABLISHED**

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An official procedures has been established for students who wish to appeal their ASSET scores. Appeals will be granted in reading, writing, and mathematics. The appeal exam in reading is the Nelson-Denny exam; the appeal exam in writing is the Advanced Placement exam, and the appeal exam in mathematics has been created by the Shelton State mathematics department.

Students who wish to appeal their scores from the ASSET placement exam will follow these steps:

1. The student must apply to appeal his/her ASSET scores. Applications will be available in the Counseling Center.
2. During the Winter Quarter all students who apply for an appeal will be allowed to go through the appeal process. This aspect of the procedures will be reevaluated before the beginning of the Spring Quarter.
3. After the student completes the application to appeal, he/she will sign-up in the Counseling Center for one of the dates established for appeal testing.

The dates for ASSET appeal testing for the Winter, Spring, and Summer quarters are as follows:

Friday Nov 22 9:00 a.m.  
Wednesday Dec 4 3:00 p.m.  
Thursday Dec 5 5:30 p.m.

Wednesday Mar 4 9:00 a.m.  
Wednesday Mar 11 3:00 p.m.  
Thursday Mar 12 5:30 p.m.

Friday May 29 9:00 a.m.  
Wednesday June 10 3:00 p.m.  
Thursday June 11 5:30 p.m.

4. Each department (i.e. English, reading and mathematics) will be responsible for administering, monitoring, and grading the tests in a timely fashion. The results will be returned to the Counseling Center and interpreted to the student by the Counseling Center staff.
5. A student will not be allowed to appeal after the final appeal date during late registration.
6. If the student's appeal is successful, every effort will be made by the Counseling Center and the concerned department to provide the student with the appropriate class at a convenient time.

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**CURRICULUM COMMITTEE  
RECOMMENDS NEW COURSE**

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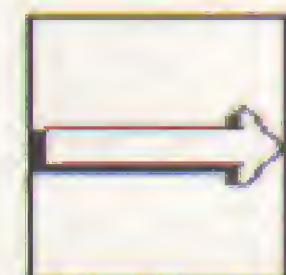
At its meeting on October 16th, the Committee on Curriculum, Instruction, and Learning Resources, chaired by Dr. Bennie Ford, considered a new course which the Division of Social Science has proposed to add to the college curriculum. This course is HED 199. **Ecological Approach to Health and Fitness.** The new course will transfer to the University of Alabama as equivalent to a similar course offered by the Department of Health Education. HED 199 will substitute for HED 224. Personal and Community Health, especially in the various education programs.

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New Health Ed Course (cont.)

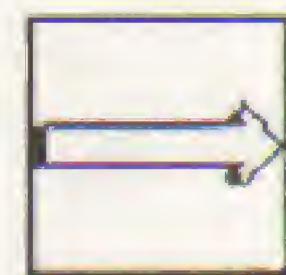
The Committee recommended acceptance of HED 199 and its addition to the inventory of courses offered by Shelton State. Dean Howington, now, will propose the course to the statewide committee on revision of The Alabama College System Course Directory.



===== PLEASE REMEMBER!! =====



PRE-ADVISING  
FOR WINTER QUARTER  
IS SCHEDULED FOR  
NOVEMBER 4-8



Hours  
1 p.m.- 6 p.m Mon-Thurs  
12 noon-4 p.m. Friday

===== REGARDING THE  
FEDERAL REGISTER

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The College has a subscription to Federal Register. The Register is delivered daily to Dean Howington's office on the Skyland Campus. Any member of the faculty and staff who wishes to use the Register may do so. Just check out the issues you need from Dean Howington's office. Betty Walker or Jacquie McCoy can check the Register out to you.

Since the Register comes in daily, it takes up a lot of shelf space. Because of this, issues of the Register will not be kept longer than ninety days. If you need issues of the Register that go back beyond ninety days, you can do that easily at the UA library. Also, Congressman Harris's office keeps back issues of the Federal Register for a bit longer than ninety days. If it looks like we need to keep them longer than ninety days we will do so.

"Education at its best is a lifelong search for information, meaning, relationships, and personal satisfaction."

Richard P. Bailey, "Back Breathing freely at an Open Door College," Community and Junior College Journal, September 1976.



===== ADMINISTRATIVE  
NIGHT DUTY ROSTER  
FOR NOVEMBER



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Nov 4 Joan Kempster  
Nov 5 Gil Kibler  
Nov 6 Lucy Kubiszyn  
Nov 7 Hugh Kynard  
Nov 12 Bill Langston  
Nov 13 Humphrey Lee  
Nov 14 Robert Nix  
Nov 18 Charles Payne  
Nov 19 Mary Ann Pearson  
Nov 20 Jim Purcell

===== ATTENDANCE AT  
GRADUATION AND HONORS NIGHT  
TO REMAIN VOLUNTARY

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Recently, the Committee on Faculty and Staff was asked to consider a policy which would make faculty attendance at Honors Night and Graduation mandatory. After due deliberation, the Committee, chaired by Randy Jarrell, recommended that faculty attendance at these events be voluntary.

This recommendation was forwarded to President Umphrey and the administrative staff. The committee recommendation was accepted. President Umphrey did, however, ask the Committee on Faculty and Staff to develop some mechanism to increase the faculty attendance at both Honors Night and graduation.

===== "That there should one man die ignorant who had the capacity to learn, this I call a tragedy."

Thomas Carlyle